

## ACADEMIC PROGRESS

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Academic progress is the standard by which progress toward a degree is measured. It is determined on the basis of GPA. To remain in good academic standing students must maintain a minimum semester and cumulative GPA of 2.0. Furthermore, students must earn a grade of “C” or better in core classes, (i.e., studio classes in the foundation curriculum or the student’s major).

### **MID-SEMESTER WARNINGS**

Each student’s progress is reviewed at the midpoint of the semester. Warnings are issued to those students who are not satisfactorily fulfilling the course requirements and are in danger of falling out of good academic standing. It is the student’s responsibility to contact the faculty member issuing the warning to determine what is required to improve performance in the class. Any student receiving two or more Mid-Semester Warnings is required to meet with the Area Coordinator in his or her major to formulate a plan for improving the student’s performance. The Mid-Semester Warning is intended to make the student aware of insufficient progress and avoid possible failing of the courses. However the warning does not appear on the student’s transcript.

### **ACADEMIC PROBATION**

A student who is no longer in good academic standing (i.e., who fails to maintain a minimum semester and cumulative GPA of 2.0, and/or does not earn a grade of “C” or better in core classes) will be placed on academic probation for the following semester. Students will be notified in a letter from the Registrar of their probationary status. To remove themselves from academic probation, students must carry a minimum of 12 credits, pass all core classes with “C” or better and achieve a minimum 2.0 semester GPA during the semester of probation.

Failure to remove oneself from probation within one semester is considered unsatisfactory academic progress and can result in academic dismissal. The Academic Action Committee, comprised of the Academic Dean, Area Coordinators, the Director of Student Services and the Director of Financial Aid, will decide whether the student will be dismissed or, under special circumstances, allowed to continue at DCAD for one more semester of probation. In those cases where students are granted a second semester of probation, financial aid may be cancelled.

### **ACADEMIC DISMISSAL**

Students who fail to remove themselves from probation at the end of a probationary semester will be subject to academic dismissal, as determined by the Academic Action Committee. In special cases, a student may be dismissed after only one semester of work. This will be done when the student earns an “F” in a core class, or has a GPA of 1.0 or below. If, in the opinion of the Committee, the level of work is so inferior it is unlikely that the student will achieve good academic standing by the end of the following semester, the student will be dismissed.

Students who are academically dismissed may apply for readmission after a mandatory absence of two semesters. They must demonstrate that academic difficulties have been overcome by earning a “C” or better in a minimum of 12 credits at an accredited college or university. Modifications of these policies will be considered only in cases of extreme extenuating circumstances. Requests for such exceptions must be received in writing with a supporting letter from a faculty member, and will be taken under advisement by the Academic Action Committee.

### **AUDIT/NON-CREDIT COURSES**

Full-time degree students who wish to audit a course may do so as long as their workload, including the credit hours the audit course normally carries, does not exceed the 36 credit hour limit for the school year (fall and spring semesters). Students exceeding this credit hour limit must pay cost per credit for those courses exceeding credit limit per academic year. Degree students may audit only one course per semester and may not repeat this course for credit at a later date. Auditing is contingent upon availability of space in the course and the instructor’s permission.